

THORNFORD VILLAGE HALL MANAGEMENT TRUSTEES

REGISTERED CHARITY No: 279758



Bouncy Castle/Inflatables Hire Policy

This policy outlines the conditions for hiring Thornford Village Hall for events involving bouncy castles or other inflatables.

General Requirements and Insurance

- **Declaration of Intent:** The Hirer must inform the Bookings Secretary at the time of booking that they intend to use an inflatable.
- **Hall Liability:** The Village Hall's Public Liability Insurance does **not** cover the use of bouncy castles/inflatables. The Hirer assumes full responsibility and liability for any injury, loss, or damage arising from their use.
- **Hirer/Supplier Insurance:** The Hirer must ensure that the bouncy castle supplier holds their own valid Public Liability Insurance (PLI), typically for at least £5 million.
- **Proof of Insurance and PIPA:** The Hirer must provide a copy of the supplier's PLI certificate (dated within the last 12 months) to the Bookings Secretary prior to the event.
- **Waiver:** The Hirer may be required to sign a waiver form acknowledging their responsibilities and indemnifying the Hall Committee against claims.

Health and Safety Guidelines

- **Supervision:** A responsible adult (over 18) must provide constant, close supervision of the inflatable at all times while it is in use. This adult should not be under the influence of alcohol or drugs.
- **Securing the Equipment:** The inflatable must be adequately and securely anchored at all designated anchor points, following the manufacturer's instructions.
- **Safety Matting:** Soft protective matting must be placed on hard surfaces adjacent to all open sides, entry, and exit points.
- **Capacity and Age Limits:**
 - The number of users must not exceed the limit recommended in the hire company's safety instructions.
 - Children of different age and size groups should not use the inflatable at the same time; a rota system is recommended.
 - Age limits must be strictly observed.

- **Prohibited Items/Activities:**

- Users must remove footwear, glasses, jewellery, badges, and any hard/sharp objects from their pockets.
- No food, drinks, or chewing gum allowed on or near the inflatable.
- Climbing, hanging, or sitting on the inflatable walls/beams is strictly forbidden.
- Acrobatics and somersaults are not permitted.

Venue-Specific Conditions

- **Dimensions:** The Hirer is responsible for checking the dimensions of the inflatable and ensuring it fits within the specific hall's size constraints without obstructing fire exits, lighting, or overhead fixtures.
- **Set-up Time:** The Hirer must book sufficient time for the supplier to deliver, set up, and dismantle the equipment, as early/late access will not be granted.
- **Damage:** The Hirer is responsible for any damage to the hall premises, fabric, or contents caused by the installation or use of the inflatable and will be charged for repairs or extra cleaning if required.
- **Fire Exits:** The inflatable must be positioned to allow clear and unhindered access to all fire exits at all times.

Reviewed – Jan 2026